

REQUEST TO ADMINISTER MEDICATION to students by school personnel

Prescription medication can only be administered at school when failure to take such medication could jeopardize a student's health. Over-the-counter medication can be administered at school only upon the parent's request.

Medication (prescription and over-the-counter) must be brought to the school office by the parent/guardian. It must be in the original container labeled by the pharmacy to include the following and must exactly match the doctor's orders:

- Name of student
- Name of doctor (Licensed and authorized by state law to order prescription medication)
- Name of medicine
- Instruction as to dosage (amount and exact time, such as 12:00 noon)
- Indication of special storage, if needed (refrigeration, etc.)

No more than a week's supply should be brought to school.

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Student's Name	Age	Grade
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The above student is under my medical supervision. I have ordered the following medication for him/her:

Name of Medication	Dosage	Exact Time
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Reason for medication to be administered at school: _____

Possible reactions or side effects: _____

Date this prescription expires: _____

Doctor's Stamp	Doctor's Signature	Date
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I hereby request that my child be given the above prescribed medication or the below listed over-the-counter medication while in school and away from school for school activities. I understand the law provides that there shall be no liability for civil damages as a result of the administration of such medication where the person administering such medication acts as an ordinarily reasonable prudent person should have acted under the same or similar circumstances.

Name of Medication	Dosage	Exact Time
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Reason for medication to be administered at school: _____

Parent/Guardian Signature	Date
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