

SANCTA FAMILIA ACADEMY ATTENDANCE RECORD

Student Name _____ Age: _____ Grade: _____

Start Date: _____ End Date: _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total this month	Total To Date						
September																																							
October																																							
November																																							
December																																							
January																																							
February																																							
March																																							
April																																							
May																																							
June																																							

P	Present	W	Weekend
A	Absent	V	Vacation
H	Holiday	FT	Field Trip

Instructions:-

Attendance is due the first of each month. Please fill out each month, make a copy, and submit the copy (keep the original). At the end of each month you will add the new month to the original and submit the copy, etc. The original will be submitted at the end of the school year.